



## ST JOHN'S SCHOOL

### Job Description

<b>FUNCTION:</b>	Support staff
<b>JOB TITLE:</b>	Graduate Sports Coach (1 year fixed term contract)
<b>DEPARTMENT:</b>	Sport & PE (and across the school)

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#### **The School:**

St John's is an independent boys' preparatory school with approximately 300 pupils aged three to thirteen years. The School is situated on a stunning 35-acre site in Northwood, Middlesex. Founded in 1920, the School is owned by the Merchant Taylors' Educational Trust.

#### **Organisation:**

As a member of the support staff, the Graduate Sports Coach (1 year fixed term contract) will report to the Head of Games as the Line Manager for the performance of duties.

#### **Role Overview:**

We are seeking a dynamic and enthusiastic Graduate Sports Coach to join our dedicated Sports department for a 1 year fixed term contract. This position is ideal for a recent graduate with a passion for sport and education. The role will involve supporting the delivery of high-quality Games lessons and extra-curricular activities, with an emphasis on football and cricket coaching. Experience or a keen interest in coaching these sports will be highly advantageous.

#### **Key responsibilities:**

- Assist Games teachers in delivering engaging and structured Games lessons across various year groups.
- Provide support in the planning, setup, and delivery of sports sessions, particularly in football and cricket.

- Help supervise and mentor students during Games lessons, ensuring their safety and well-being.
- Assist with coaching and managing school teams for football, rugby and cricket, including training sessions and matches.
- Support extracurricular activities and clubs, including after-school sports practices.
- Foster a positive and inclusive atmosphere where students can enjoy sports and physical activity.
- Participate in school sports events and fixtures, offering logistical and practical support.
- Maintain accurate records of students' progress and development in Games.
- Assist with the preparation and maintenance of sports equipment and facilities.
- Support the Games department in other administrative tasks as required.

#### **Classroom Support:**

- Provide support to teachers in the delivery of lessons for students in classes up to Year 6, as required.
- Work with small groups or individual students to support their academic progress.
- Help with classroom management and provide support during lesson activities.

#### **Student Support:**

- Encourage and support students' physical, social, and emotional development.
- Support the provision of pastoral care, students' safety and welfare throughout the school day.
- Work collaboratively with staff to ensure the inclusive learning and wellbeing of all students.

#### **Person Specification:**

- A recent graduate
- A passion for sports and physical education, particularly cricket and football.
- Experience in coaching or playing cricket and / or football.
- Strong communication skills and the ability to work effectively with parents, students, teachers, and other staff.
- Enthusiastic, reliable, and committed to promoting a positive sporting experience.
- Ability to work independently and as part of a team.
- First Aid certification (or a willingness to obtain one)

- A good understanding of child safeguarding policies within the St John's, Northwood context.
- Enhanced DBS check (to be completed before starting the role).

**Desirable Attributes:**

- Previous experience working in a school or youth sports coaching environment.
- Coaching qualifications in football or cricket (e.g., FA Level 1, ECB Level 1 / 2).

**What We Offer:**

- A supportive and welcoming environment to begin your career in education and sports coaching.
- The opportunity to gain valuable experience working with young students.
- Mentorship and professional development opportunities.
- A competitive salary commensurate with experience.
- Option of accommodation on site.
- Access to the Aviva APTIS Pension Scheme with an employer contribution of 15%.

This is a term time only role but full time will be considered.

If you are passionate about sports and education and are looking for a rewarding role to kickstart your career, we would love to hear from you!