



ST JOHN'S SCHOOL

Job Description

FUNCTION:	Support staff
JOB TITLE:	Apprentice Sports Coach (1 year fixed term contract)
DEPARTMENT:	Sport & PE (and across the school)

The School:

St John's is an independent boys' preparatory school with approximately 300 pupils aged three to thirteen years. The School is situated on a stunning 35-acre site in Northwood, Middlesex. Founded in 1920, the School is owned by the Merchant Taylors' Educational Trust.

Organisation:

As a member of the support staff, the Apprentice Sports Coach (1 year fixed term contract) will report to the Head of Games as the Line Manager for the performance of duties.

Role Overview:

We are seeking a dynamic and enthusiastic Apprentice Sports Coach to join our dedicated Sports department for a 1 year fixed term contract. This position is ideal for someone with a passion for sport and education. The role will involve supporting the delivery of high-quality Games lessons and extra-curricular activities, with an emphasis on football and cricket coaching. Experience or a keen interest in coaching these sports will be highly advantageous.

Key responsibilities:

- Assist Games teachers in delivering engaging and structured Games lessons across various year groups.
- Provide support in the planning, setup, and delivery of sports sessions, particularly in football, rugby and cricket.
- Help supervise and mentor students during Games lessons, ensuring their safety and well-being.

- Assist with coaching and managing school teams for football, rugby and cricket, including training sessions and matches.
- Support extracurricular activities and clubs, including after-school sports practices.
- Foster a positive and inclusive atmosphere where students can enjoy sports and physical activity.
- Participate in school sports events and fixtures, offering logistical and practical support.
- Maintain accurate records of students' progress and development in Games.
- Assist with the preparation and maintenance of sports equipment and facilities.
- Support the Games department in other administrative tasks as required.

Classroom Support:

- Provide support to teachers in the delivery of lessons for students in classes up to Year 6, as required.
- Work with small groups or individual students to support their academic progress.
- Help with classroom management and provide support during lesson activities.

Student Support:

- Encourage and support students' physical, social, and emotional development.
- Support the provision of pastoral care, students' safety and welfare throughout the school day.
- Work collaboratively with staff to ensure the inclusive learning and wellbeing of all students.

Person Specification:

- A passion for sports and physical education, particularly cricket and football.
- Experience in coaching or playing cricket and / or football.
- Strong communication skills and the ability to work effectively with parents, students, teachers, and other staff.
- Enthusiastic, reliable, and committed to promoting a positive sporting experience.
- Ability to work independently and as part of a team.
- First Aid certification (or a willingness to obtain one)
- A good understanding of child safeguarding policies within the St John's, Northwood context.
- Enhanced DBS check (to be completed before starting the role).

Desirable Attributes:

- Previous experience working in a school or youth sports coaching environment.
- Coaching qualifications in football or cricket (e.g., FA Level 1, ECB Level 1 / 2).

What We Offer:

- A supportive and welcoming environment to begin your career in education and sports coaching.
- The opportunity to gain valuable experience working with young students.
- Mentorship and professional development opportunities.
- A competitive salary commensurate with experience.
- Option of accommodation on site.

If you are passionate about sports and education and are looking for a rewarding role to kickstart your career, we would love to hear from you!