



ST JOHN'S SCHOOL

Job Description

FUNCTION:	Teaching Staff
JOB TITLE:	French Teacher
REPORT TO:	Deputy Head (Academic)

Job Purpose

To teach and promote French across the School (Years 3 – 8), ensuring high-quality lessons, effective curriculum provision, continuity of learning and strong pupil outcomes. Although well-established and structured already, the role requires oversight of curriculum development, assessment and tracking, and contribution to the School's academic strategy. The post also involves promoting a love of French language and culture throughout the School.

Key Responsibilities

1. Teaching and promoting French

- Promote high standards, enthusiasm, and academic ambition in French language learning.
- Set regular homework or learning tasks, appropriate to an academically ambitious school, and to the needs of individual learners.
- Contribute to whole-school academic planning, evaluation, and strategy for Modern Foreign Languages.

2. Curriculum Development

- Oversee a broad, balanced and progressive French curriculum from Year 3-8.
- Ensure continuity and progression of skills and cultural knowledge.
- Prepare pupils effectively for entrance and scholarship examinations where appropriate.
- Develop schemes of work, resources, and assessment tools that inspire pupils and are fun.

3. Teaching and Learning

- Plan and deliver high-quality lessons that cater for a range of abilities and learning styles.
- Monitor pupil progress and provide constructive feedback.
- Oversee assessment, tracking, and data analysis within French.

4. Operational and Administrative Duties

- Manage departmental resources, including books, digital tools, and multimedia.
- Contribute to clubs, trips, and cultural events as required.
- Ensure health and safety procedures and risk assessments are followed.
- Communicate effectively with parents, colleagues, and external partners.
- Contribute to the pastoral care and support children's wellbeing, as required.

Person Specification:

Essential Qualifications and Experience

- Recognised teaching qualification and strong French subject knowledge.
- Experience of curriculum planning and pupil assessment.
- Experience teaching across a range of Prep School year groups.

Skills and Competencies

- Strong organisational and leadership skills.
- Ability to inspire pupils and support colleagues.
- Effective communication and data analysis skills.

Knowledge and Understanding

- Understanding of curriculum progression and assessment.
- Knowledge of safeguarding and health and safety responsibilities.

Personal Attributes

- Professional, collaborative and enthusiastic.
- Committed to high standards and continuous improvement.
- Passionate about French language and culture and its promotion within the school community.